



Assistant Editor, *French Studies Bulletin*

We are looking for expressions of interest in the role of Assistant Editor of *French Studies Bulletin*. The *French Studies Bulletin* is the sister journal of *French Studies*. It publishes short, often polemical pieces on any area of French studies scholarship, interviews, and reports of conferences and other activities funded by the Society for French Studies (SFS), as well as a list of recent PhDs in the field, and SFS news. It also commissions special issues, notably a now annual issue devoted to the proceedings of the SFS postgraduate conference. The journal usually publishes four issues a year (published in January, April, July, October) and is online-only.

The successful candidate will be keen to build on the existing profile of the journal, have some experience of editorial work, be interested in recent and current developments in French studies broadly defined, and be good at working in a team and to regular deadlines. They will become a member of the Executive Committee of the Society for French Studies, and as such will have all their expenses covered to attend the society's three-day annual conference. The appointment is for up to five years in the first instance (but may be for less), starting in July 2026.

The main duties of the Assistant Editor include:

- Supporting the General Editor as appropriate in initial reviewing of submissions, recommendation of potential peer reviewers, and any necessary adjudication
- Helping to ghost-edit special issues, especially those arising from the SFS postgraduate conference
- Working with the SFS Publicity and PG Officers to ensure timely receipt of regular features (SFS News, PG Bulletin Board)
- Keeping track of Society funding awarded and ensuring the timely submission of related reports (conferences; Simon Gaunt travel fund; other awards/schemes as appropriate) – with main responsibility for the section 'Reports on Conferences and Other Activities', liaising with authors submitting reports and with the Production Editor in compiling that section
- Attending meetings of the Society for French Studies, and related work (e.g. judging on UG/PG prizes as required). Current arrangements are for online meetings of approximately 2 hours in October and January, a longer in-person meeting in April, and the AGM (in person) at the annual conference. Expenses for attending in-person meetings are covered by the Society.

- Being part of a panel assessing applications to for SFS Research Support and Conference Grants, working with the SFS President, Vice-President, and Treasurer
- When feasible and relevant, leading interviews for publication in *FSB*, in discussion with the General Editor and the wider executive committee (for a recent example see <https://www.liverpooluniversitypress.co.uk/doi/full/10.3828/fsb.2025.47.1.3>)

Please send expressions of interest, together with a brief account of your qualifications for the role and a CV of no more than two pages, to Dr Madeleine Chalmers, madeleine.chalmers@glasgow.ac.uk, who holds the post currently and is taking over as editor from July 2026. You can also contact her prior to the deadline with informal enquiries.

The deadline for applications is **Friday 29 May 2026**.