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|  | **R. Gapper Undergraduate Essay Prize Coversheet** |

*Please note that each institution may submit ONE or TWO essays*

*One coversheet per essay to be completed by the Head of Department or their representative*

*Please send each essay and each coversheet as a separate file to Steven Wilson at* [*steven.wilson@qub.ac.uk*](mailto:mailto:steven.wilson@qub.ac.uk)

Student name:

University:

Has the student given permission for this essay to be submitted? Y / N

Has the student given permission for the Society of French Studies to keep an appropriate and secure record of the information on this coversheet and to announce publicly their name, institution and essay title if they win? Y / N

Date of student’s initial submission of this assessed work:

Essay title:

Title was set by the institution / devised by the student (delete as appropriate)

Is the essay entirely the student’s own work, to the best of your knowledge? Y / N

Is the essay being submitted without revision since the intital submission? Y / N

Module or paper or other context in which the essay was submitted:

**Please note that to be eligible for submission essays must be:**

* entirely the student’s own work and submitted in unrevised form
* addressing a topic within the scope of the discipline of French studies
* written in either English or French, with any quotations from French supplied in the original language
* between 2000 and 5000 words (including notes but excluding bibliography)
* word-processed with numbered pages
* submitted without the name of the student, or institution, appearing in the essay
* submitted by the university, with the student’s agreement, as one of up to two annual submissions per university
* accompanied by a separate coversheet
* submitted on the understanding that no correspondence will be entered into by the Society regarding individual essays.